



Edwin M. Lee, Mayor  
Philip A. Ginsburg, General Manager

## CAMP MATHER 2012 CAMBERSHIP PROGRAM for low-income San Francisco Residents

### RESERVATION RATES & REGULATIONS & INSTRUCTIONS

Welcome to the Camp Mather 2012 Campership application process. Please read the following Campership information carefully. Complete the application and sign it, enclose all the necessary documentation and a deposit in the form of a check, money order or credit card information and mail to: Campership Program, Camp Mather Reservations, McLaren Lodge, 501 Stanyan Street, San Francisco, California 94117.

**IF YOU APPLY FOR IN THE CAMBERSHIP LOTTERY, YOU MAY NOT APPLY IN THE OTHER LOTTERY.**

**APPLICATIONS ARE DUE IN THE OFFICE BEFORE 5pm Friday, February 3, 2012**

The Camp Mather Campership Program is for San Francisco residents who meet the income criteria as set forth by the Recreation and Park Commission and cannot afford to apply in the regular Camp Mather Lottery. This program enables low-income residents to apply in a lottery to attend Camp Mather at a discounted rate. Availability is limited. Reservations are granted through a random selection process. There will be one Campership awarded for each week the family camp is open for a possible total of 10 Camperships. The applicant's **household annual income levels** must be at or lower than the amounts below, to satisfy income limit requirements.

Single Person	Family of 2	Family of 3	Family of 4	Family of 5	Family of 6
\$21,660	\$29,140	\$36,620	\$44,100	\$51,580	\$59,060

To participate in the Campership program the applicant **must submit proof of residency and a complete copy of the household 2011 or 2012 year tax return, including W2 form AND copies of paycheck stubs or proof of income** (i.e. TANF/SSI) from the last 2 months. If applicable, TANF worker name, telephone number and case number, with a copy of an eligibility card. **ALL ADULTS (21 years old and above) must be low-income San Francisco residents, residing in the SAME household** and must submit with the application proof of residency and proof of income (defined above). **Children under 18 must be under the legal guardianship of the applicant** (i.e. must be children of applicant / live in same household). Mail information to Camp Mather Campership, McLaren Lodge, 501 Stanyan Street, San Francisco, CA 94117.

- **CAMBERSHIP RESERVATIONS ARE AVAILABLE TO LOW INCOME SAN FRANCISCO RESIDENT FAMILIES ONLY.**
- **THE CAMBERSHIP APPLICATION DEADLINE IS FRIDAY, FEBRUARY 3, 2012**
- Please include alternate telephone numbers--sometimes it is necessary to contact you during the day.

**TRANSPORTATION IS NOT PROVIDED. TRANSPORTATION TO AND FROM CAMP MATHER IS THE SOLE RESPONSIBILITY OF THE APPLICANT.**

#### Reservation Rates, Rules and Regulations

**You must read and agree to all of the rules listed below before continuing with the registration process:**

There will be 10 camperships awarded. All applications accepted on or before Friday, February 3, 2012 will be processed based upon a random selection process.

- Families applying for the Campership Lottery are not eligible to participate in any other Camp Mather Lottery.
- Only one application per household.
- Campership reservations are for one-week (7 nights) with Saturday arrival and departures only.
- If the applicant receives a reservation, he/she must be present at check-in at camp and be able to show a valid California ID in order to be admitted to camp and to sign-in guests.
- The reservation holder must check in all family members. Family members will not be admitted to camp unless the reservation holder is present.
- Reservation holders may NOT swap, sell, or give away reservations or meals.
- Proof of an ambulatory disability is required for guests requesting wheelchair accessible cabins. Acceptable proof will be a copy of applicant's disability card forwarded by mail and postmarked by February 3, 2012.



- Campership applicants must supply proof of residency with their application by mail only, postmarked by February 3, 2012. The following are acceptable proofs of residency: (1) A copy of 2011 / 2012 SECURED property tax bill; OR (2) A copy of applicant's California ID or drivers' license submitted with a current copy (November 2011 - January 2012) of one of the following: gas/electric, home telephone, water, garbage or other utility bill. **All documents must have the same name as the applicant, and the same San Francisco address.** Submit proof of residency, by mail or email prior to January 6, 2012 to:
  - Camp Mather Camperships
  - San Francisco Recreation and Park Department
  - 501 Stanyan Street
  - San Francisco, California 94117
- Proof of age for youths 12 and under is now required at check-in at Camp Mather. Acceptable proof includes: birth certificate, immunization card, or other ID card with birth date listed. If you cannot provide proof of age for youths 12 and under at check-in, you may be charged the full adult meal price for that child.
- Applicants may rent EITHER one cabin or one tent site (bring your own tent!), not both.
- Infants (under 24 months) are not included in the occupancy count. We do not provide baby cribs.

**RATES FOR CABINS / TENT SITES:**

The rates below are based on cabin/tent site size for 7 nights (Saturday - Saturday) and do not include the required 10% state tax. The cost includes access to all facilities and recreational programming.

Cabin Size	Residents Weekly
2 person	\$215
3 person	\$292
4 person	\$361
5 person	\$421
6 person	\$473
4 person tent site	\$85
6 person tent site	\$111

**MEAL RATES:** Meal rates below are added to the reservation by the length of stay and number of guests. Meal rates are per person and do not include the required 7.25% meal sales tax. The applicant is required to pay the full weekly rate for meals.

Age	Weekly (7 Days)
Adult ( 13 & older)	\$108
Youth ( 12 & under)	\$62
Infant ( under 24 months)	Free

**PAYMENT INFORMATION:**

- A Campership lottery registration fee of \$50.00 is required with your Campership application and required documentation.
- If you receive a reservation, this fee will be applied to your balance due. If you don't receive a reservation, the registration fee will be fully refunded to you.
- **Once you receive your reservation confirmation, an initial deposit of \$100 will be due by Monday, April 9, 2012 in order to retain your reservation. If you fail to make this \$100 deposit payment within one week of the due date of April 9, your reservation will be cancelled and filled by a family from the waiting list.**
- The final payment or a cancellation request must be made at least 30 days before the arrival date. **If the final payment is not received or postmarked by the due date, you will immediately be assessed a 5% late payment penalty of the total amount due.**
- **If your final payment is not received within one week before the payment deadline, your reservation will be cancelled** and filled by a family from the waiting list.
- All cancellations will forfeit the \$50 reservation fee. If you cancel less than 30 days prior to your reservation date, you will also lose 50% of your total payment plus the reservation fee. If you cancel more than 30 days prior to your reservation date, your initial deposit will be refunded, minus the \$50.00 registration fee.

**CANCELLATION, REFUNDS, GUESTS, AND CHANGES TO RESERVATIONS:**

- All reservation cancellations must be made in person at McLaren Lodge unless otherwise approved.
- Cancellations cannot be made over the telephone.
- All cancellations will forfeit the \$50 registration fee.
- If you cancel more than 30 days prior to your reservation date, your initial deposit will be refunded, minus the \$100.00 registration fee. If you cancel less than 30 days prior to your reservation date, you will also lose 50% of your total payment plus the reservation fee.

- Cabin location preferences (Lakeside / Dining Hall Side) are not guaranteed. If you do not receive your location preference and choose to cancel, you will still be charged the cancellation fee.
- An administrative processing fee of \$17 is charged each time a reservation is changed.
- NO REFUNDS for reduction of days. All reservations processed through the lottery process are for 1 week only.
- You may add or substitute guests up to your cabin/tent site maximum capacity up to one week prior to your reservation but you will incur a \$17 processing fee for each addition/change.
- You may delete guest meals from your reservation up to 30 days prior to your reservation but you will incur a \$17 processing fee for each change. After your final payment has been made, there will be no refunds or downgrading of meals.
- The number of meal days for guests can be reduced following confirmation of your reservation up to 30 days prior to your reservation. You will incur a \$17 processing fee for each change. After your final payment has been made, there will be no refunds or downgrading of meals.
- If a reservation is cancelled **after** 30 days before your reservation date, 50% of the fees, plus the \$100 registration fee will be forfeited.
- Guests may not exchange reservations, sell unused meal tickets or sell available cabin space for use of extra meal tickets. Reservations are not interchangeable.
- Individuals who are not listed on your confirmation and do not have wristbands are considered unregistered guests. A day use fee is required for all unregistered guests. This fee allows access to camp facilities but does not include activities, meals, or overnight accommodations. Unregistered guests must vacate the Camp by 7:00 PM. Unregistered guests are not allowed overnight privileges and will be subject to fines of \$81.00 per night.
- **No refunds due to leaving camp early due to acts of nature, except in the case of an official evacuation.**

**PARTIAL STATEMENT OF OTHER RULES AND REGULATIONS:**

**FEDERAL STATE AND LOCAL LAWS:** All guests agree to abide by all Federal, State, and Local laws. The Camp Manager and staff have responsibility and authority for enforcement.

**PLEASE REREAD** the "CANCELLATION, REFUNDS, GUESTS, AND CHANGES TO RESERVATIONS" portion of the Camp Mather Rates & Regulations document posted on the Camp Mather page at [sfrecpark.org](http://sfrecpark.org).

**FINAL PAYMENTS:** Final payments must be made at least 30 days prior to arrival date at Camp. If the final payment is not postmarked by the due date indicated on this notice, the reservation may be cancelled without further notice. If your reservation is not cancelled, late payments will incur a 5% surcharge on the balance due. This represents your only notice for payment due.

**PROOF OF AGE REQUIRED:** Proof of age for youths 12 and under is now required at check-in at Camp Mather. Acceptable proof includes: copy of birth certificate, immunization card, health insurance card, student ID card, or California ID card. If you cannot provide proof of age for youths 12 and under at check-in, you will be charged the full adult meal price for that child.

**CHECK-IN AND CHECK-OUT:** Check-in at 2p.m. Check-out at 10a.m. If you will not be checking in on the first day of your reservation, you must call the Camp Mather office (see number below) to let them know. All guests of camp will be required to check-in and check-out of camp. The telephone number to Camp Mather is (209) 379-2284. You may send mail and correspondence to: Mather Family Camp, 35250 Mather Road, Groveland, California 95321.

**MEALS:** The first meal available upon check-in is dinner, served from 5:25p.m.-6:15p.m. We cannot hold dinner for you on that day if you arrive later than this time.

**ADULT SUPERVISION:** All guests under 21 years of age must be supervised by the adult reservation holder in the cabin or tent site over night during sleeping hours.

**NO VEHICLES:** No sleeping over night in vehicles or campers. All vehicles must be parked in the approved space unless otherwise authorized by the Camp Manager.

**INCLEMENT WEATHER POLICY:** If the roads leading to camp are closed by the appropriate authorities (CHP or local sheriff's personnel) then all paid-in-full applicants will be entitled to a partial refund. However, should the roads re-open and a refund is applicable and requested, then it will be based on the number of days that camp was accessible. Heavy rains or snow during the week of a Camp Mather session, will not entitle guests to refunds.

**CUSTOMER IDENTIFICATION:** To check in, all registered reservation holders must provide the copy of their reservation contract and their California ID showing the same address as the contract. If your ID doesn't reflect your current SF resident address, you must provide proof of residency or pay the non-resident rate. Guests are not required to provide identification.

**QUIET ENJOYMENT AND RESPECT FOR OTHERS:** Camp "Quiet Period" begins at 10:30p.m. and ends at 8:00a.m.

**BICYCLE SAFETY RULES:** Each guest at camp will observe all bicycle safety rules of the road and park or ride bikes in the designated areas. Children under 18 are required to wear a helmet when riding a bicycle.

**IDENTIFICATION WRISTBANDS:** All registered guests are issued an ID wristband upon arrival. These wristbands should not be removed while at camp. You may not obtain a meal without a wristband. Replacements are \$10.

**NO FIRES:** Due to the tremendous fire risk, no camp fires, camp stoves, or open flame devices are allowed on the premises. All Camp Mather sanctioned camp fire programs will be supervised by Camp Mather staff.

**PETS:** Pets are not allowed at Camp Mather. Please call ahead to alert us to your bringing an ADA dog.

**COMPLETE COPIES OF CAMP RULES, REGULATIONS AND POLICIES ARE AVAILABLE ONLINE AT [sfrecpark.org](http://sfrecpark.org) OR AT THE CAMP MATHER OFFICE, ON-SITE, NEAR THE CAMP STORE.**



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**IF YOU APPLY IN THE CAMPSHIP LOTTERY, YOU MAY NOT APPLY IN THE OTHER CAMP MATHER LOTTERY.**

### **CAMP MATHER 2012 CAMPSHIP APPLICATION**

**(San Francisco Residents Only)**

**Name:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Alternate Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_

Specify 2 preferences for cabin or tent types with number "1" and "2." DO NOT PLACE A NUMBER IN THOSE CABIN OR TENT TYPES YOU ARE NOT WILLING TO ACCEPT. Please remember you are limited in cabin/tent site selection size by the number of people in your party. (i.e. a party of 4 is only eligible for a 4, 5 or 6 person cabin/tent site). If selected, you will be charged the appropriate rate for that size cabin or tent. If your choice(s) are sold out, your deposit will be returned.

**Please check ( ) if you require a wheelchair accessible cabin. Please enclose a copy of your disability card.**

<input type="checkbox"/> 2 person cabin	<input type="checkbox"/> 3 person cabin	<input type="checkbox"/> 4 person cabin	<input type="checkbox"/> 5 person cabin	<input type="checkbox"/> 6 person cabin
<input type="checkbox"/> 4 person tent site	<input type="checkbox"/> 6 person tent site			

Specify in numeric order your 3 date preferences with "1" being your ideal reservation date and "3" being your least desirable date. DO NOT PLACE A NUMBER IN THOSE WEEKS YOU ARE NOT WILLING TO ACCEPT. If your choice(s) are sold out, your deposit will be returned. If you receive one of your choices and need to cancel the reservation, then you will be charged the \$50.00 cancellation fee.

<input type="checkbox"/> Week 1: June 09 - June 16	<input type="checkbox"/> Week 6: July 14 - July 21
<input type="checkbox"/> Week 2: June 16 - June 23	<input type="checkbox"/> Week 7: July 21 - July 28
<input type="checkbox"/> Week 3: June 23 - June 30	<input type="checkbox"/> Week 8: July 28 - Aug 04
<input type="checkbox"/> Week 4: June 30 - July 07	<input type="checkbox"/> Week 9: Aug 04 - Aug 11
<input type="checkbox"/> Week 5: July 07 - July 14	<input type="checkbox"/> Week 10: Aug 11 - Aug 18

Please print the names and ages of attendees. Changes may be made up to 30 days prior to reservation date for \$17 service fee.

FIRST NAME	LAST NAME	AGE (under 21 only)
1) Applicant:		
2)		
3)		
4)		
5)		
6)		

- Applicants:** Upon check-in at Camp Mather, you will be required to show your California ID or driver's license. You may be required to show proof of age for any child 12 or under. If you are unable to provide proof that you are the applicant, you will be required to pay the regular non-resident rate. If you are unable to provide proof of age for your child, you may be charged the adult meal rate for that child.
- You must sign below agreeing to all of the terms and conditions as outlined in the 2012 Reservation Rates and Regulations Information Sheet, including the policies regarding cancellation, refunds, guests, and changes to reservations.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

<b>CREDIT CARD PAYMENTS</b> - Please fill in information and sign below in order to pay your deposit with a credit card or be sure to enclose a deposit check or money order for the appropriate amount, payable to SFRPD.	
Cabin: _____ \$50 or Tent: _____ \$50	Credit Card Type: _____ Visa or _____ MasterCard
I agree to authorize the San Francisco Recreation & Parks Department to charge my credit card in the amount requested by me.	
Cardholder Name _____	Signature of Cardholder _____
Credit Card No _____	Exp Date _____

**Camp Mather is generally accessible to persons with disabilities. For information on accessibility please call (415) 831-2715.**

