



Edwin M. Lee, Mayor
Philip A. Ginsburg, General Manager

The Recreation and Parks Department Donor Disclosure/Gift Acknowledgement Form

Thank you for your generous contribution to the Recreation and Parks Department. In order to help the Department comply with San Francisco's Sunshine Ordinance,* we ask that you please complete this form and return it as soon as possible to: **Abigail Maher, McLaren Lodge, Golden Gate Park, San Francisco, CA 94117**

Donor: _____ Date: _____
Gift: _____ Estimated Value: _____

Contact Information:

Name: _____ Address: _____

Telephone: _____ Email: _____

The above contact information is:

Business Residence

By checking this, I waive my privacy rights under the law to any personal contact information listed on this form (i.e. residence address and home or personal mobile phone number) and authorize the city to disclose this information to any member of the public upon request.

Financial interest: The Sunshine Ordinance requires that a department that receives a gift of money, goods or services **worth more than \$100** report any financial interest that the donor has involving San Francisco City government. Please check the appropriate box or boxes below that describe your financial interest(s) in the City:

Contract with City (Please describe): _____

Grant from City (Please describe): _____

Lease of Space to or from City (Please describe): _____

City License, Permit or Entitlement for Use (Please describe): _____

Pending request for a City Contract, Grant, Lease, License, Permit or Other Entitlement for Use (Please describe): _____

Other Financial Interest (Please describe): _____

No Financial Interest (Please describe): _____

*The San Francisco Sunshine Ordinance (San Francisco Administrative Code Chapter 67), as approved by the San Francisco voters in 1999, provides that:

SEC. 67.29-6. Sources of Outside Funding

No official or employee or agent of the city shall accept, allow to be collected, or direct or influence the spending of, any money or any goods or services with more than one hundred dollars in aggregate, for the purpose of carrying out or assisting any City function unless the amount and source of all such funds is disclosed as a public record and made available on the website for the department to which the funds are directed. When such funds are provided or managed by an entity, and not an individual, that entity, and not an individual, that entity must agree on writing to abide by this ordinance. The disclosure shall include the names of all individuals or organizations contributing such money and a statement as to any financial interest the contributor has involving the City.

